

# Payroll Services

→ Simplify Your Payroll Process with KPM's Experienced Advisors

Managing payroll can be complex and time-consuming, but it doesn't have to be. At KPM CPAs & Advisors (KPM), we offer payroll services designed to streamline your processes, maintain accuracy, and keep you in compliance with ever-changing regulations. Here's how we can help:

## ► FULL-SERVICE PAYROLL PROCESSING

We handle every aspect of your payroll, from calculating wages and deductions to managing direct deposits and issuing paychecks. Our team makes sure your employees are paid accurately and on time, every time.

## ► TAX FILING & COMPLIANCE

Navigating payroll taxes and compliance requirements can be tricky. We take care of federal, state, and local payroll tax filings, including timely and accurate filing of tax forms, such as W-2s and 1099s. Our services also support workers' compensation audits to help reduce administrative burden and the risk of penalties.



## ► EMPLOYEE SELF-SERVICE PORTAL

Empower your employees with access to a user-friendly self-service portal. Here, they can view their pay stubs, manage direct deposit information, and access year-end tax documents anytime, anywhere.

## ► TIME & ATTENDANCE SOLUTIONS

Simplify time tracking with our integrated time and attendance solutions. From basic timekeeping and vacation approvals to accrual tracking, scheduling, and reporting, we have the tools to make managing employee hours and time off easier and more accurate.

## 10 COMMON RISKS WHEN SELF-MANAGING PAYROLL

- Compliance Complexities
- Data Security Threats
- Tax Filing Errors
- Time-Consuming Processes
- Payroll Software Risks
- Lack of Expertise
- Employee Dissatisfaction
- Benefit Administration Challenges
- Recordkeeping Burden
- Opportunity Costs



**KPM**  
CPAS & ADVISORS

You Can 'Account' On Us.

Contact Us To Help Solve Your Problems

## ► ELECTRONIC ONBOARDING & APPLICANT TRACKING

Streamline hiring with electronic onboarding and applicant tracking tools. From collecting applications to managing new hire forms, our solutions help organize candidate information, reduce manual steps, and create a smoother experience for your team and employees.

## ► BENEFITS ADMINISTRATION

We also assist in managing employee benefits, including health insurance and retirement plans, by integrating payroll with benefits administration. This makes it easier to handle deductions, contributions, 401(k) deferrals, company matches, and retirement plan reporting so employers have less to manage manually.

## ► WORKERS' COMPENSATION ASSISTANCE

KPM offers pay-as-you-go workers' compensation assistance to help employers manage premium payments through each payroll cycle. We can send payroll details to the workers' compensation provider after each payroll, allowing premiums can be calculated in real time.

## ► CUSTOMIZED REPORTING

Gain insights into your payroll data with our customized reporting services. We provide detailed reports on payroll expenses, labor costs, and more, helping you make informed business decisions.

## ► DEDICATED SUPPORT

At KPM, we pride ourselves on providing personalized service. Our dedicated payroll specialists are always available to answer questions, resolve issues, and make sure your payroll runs smoothly.



**MEMBER OF THE AMERICAN PAYROLL ASSOCIATION  
NAMED AMONG THE TOP 5 'AREA'S LARGEST PAYROLL COMPANIES' BY THE  
SPRINGFIELD BUSINESS JOURNAL**

## ► READY TO SIMPLIFY YOUR PAYROLL?

Let us take the burden off your shoulders so you can focus on what you do best — growing your business. **Contact us today to learn more about how our payroll services can benefit your company.**

## NOT READY TO COMPLETELY OUTSOURCE PAYROLL?



We offer a thorough payroll process review to help you identify inefficiencies, risks, and opportunities for improvement within your current system. Our experts will assess your existing processes, provide actionable recommendations, and help you implement best practices to enhance accuracy and compliance, whether you continue managing payroll in-house or consider partial outsourcing.

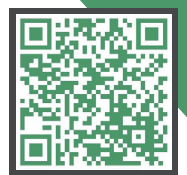


**NO MATTER THE LEVEL OF  
SUPPORT YOU NEED, KPM  
CAN HELP. CONTACT US  
TO LEARN MORE.**

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   **Let's Connect**  
Contact Us Today To Speak With Our Advisors